TRAILS END WATER DISTRICT 2
AGENDA
9/8/2026 OPEN PUBLIC & ZOOM MEETING

Meeting ID:844 8403 6455 Passcode: 238140

CALL TO ORDER

MINUTES-

TREASURER'S REPORT-

VOUCHER APPROVAL-

REPORTS
- **BILLING-**
- **MAINTENANCE –**
- **MISCELLANEOUS-Belfair Water District tour**
- **LEINS-**

OLD BUSINESS-
- **LEADLINE SURVEY UPDATE**
- **FINANCIAL ACCOUNTS W/ COUNTY**

NEW BUSINESS-
- **BUDGET SUGGESTIONS**
- **NEW RENTAL AGREEMENT**
- **NEXBILL**
- **TANK INSPECTION**

PUBLIC COMMENTS-

GOOD OF THE ORDER –

EXECUTIVE SESSION (If necessary)

ADJOURNMENT

Worksession zoom: Meeting ID:853 0647 8339 Passcode: 109449

TRAILS END WATER DISTRICT 2
9-8-26 OPEN PUBLIC AND ZOOM MEETING 7 PM
MINUTES

CALL TO ORDER: The meeting was called to order at 7:10. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney; Denise Snow, Office Manager
0 members of the public

MINUTES: Copies of the 8-11-2026 meeting minutes were distributed. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously. Copies of the 8-28-26 Working Session were distributed. Mr. Morris moved to approve the minutes as presented. Ms. Watson seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 8/31/26 Olympia Federal bank statements, Treasurer's Report and Financial Statement. They were in order and consistent. A copy of the 8/31/26 Financial Statement was passed out. Ms. Snow reviewed the highlights. Ms. Carlson moved to accept the report as presented. Mr. Morris seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented in the amount of $11,185.09 as noted below.

Personnel:	$5323.95
General Fund:	$5861.14

- Ms. Carlson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing: Ms. Snow reported that we had a check go missing. It was cancelled and re-issued. Seven accounts are behind, three paid and four are still outstanding. There was discussion about an account that is pending sale.

- Maintenance: Commissioners discussed the process of having the tank inspected and cleaned at the working session. Mr. Morris was authorized to schedule the work. He also reported on additional work being done around the system.

- Miscellaneous: Ms. Watson and Mr. Morris reported on the Belfair Water District tour. It was informative and educational.

- Liens: None

OLD BUSINESS:

Lead Line Survey: Mr. Morris reported that 44 meters on pre-1980 properties were inspected. Only 2 had copper lines. Mr. Cook has been taking pictures of what he finds. Mr. Morris is going to check with DOH to see what more is needed to satisfy the requirements.

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Financial Accounts: Ms. Snot spoke with the county treasurer about the funds they collect from us and how they are used and invested. Even if we transfer and zero out any account it will always be available for us to use when needed. Following discussion these decisions were made:

1) Ms. Watson moved to consolidate accounts held by the county treasurer, the balances in the Assessment Revenue and Assessment Revenue Investment Account shall be transferred to the Reserve Maintenance Investment Account. The Water Revenue Investment account and the Water revenue account shall be transferred to the General Investment account. Mr. Morris seconded and the motion passed unanimously.

Ms. Montgomery will prepare resolutions for presentation at the October meeting.

NEW BUSINESS:

Budget for 2027. Ms. Snow will research rates from other similar districts and Evergreen Rural water. Ms. Carlson will work on a presentation for discussion at the working session. Ms. Montgomery suggested a small increase.

Ms. Snow reported she sent a letter to the Community Club pertaining to our lease, and got a telephone response that they would get back to her. She hasn't heard anything at this time.

Nexbill – A customer had made a complaint about how this company processed payments. It was determined that there had been a misunderstanding which was corrected. No action taken.

Ms. Watson recommended we print on front of next month's billing statements: **"Please be reminded that only water district personnel can turn a meter on or off. Unauthorized tampering will result in a $200 charge."** This suggestion was the result of reports that customers were turning their water on and off without contacting TEWD2.

Mr. Morris reported he hasn't had a chance to work on getting our payment back for water used by the road crew that was mistakenly paid by the road department to Belfair Water.

PUBLIC COMMENT: None

GOOD OF THE ORDER: Ms. Watson and Mr. Morris are unable to attend the working session September 25, it is being cancelled.

ADJOURNMENT: Ms. Watson moved to adjourn the meeting at 8:40.

TRAILS END WATER DISTRICT 2
9-8-26 OPEN PUBLIC AND ZOOM MEETING 7 PM
MINUTES

Submitted by:

Sarah Carlson 10-13-26

Sarah Carlson Date
Commissioner, Secretary

APPROVED:

Deb Watson Date
Commissioner, President

Joe E Morris 13 Oct 2026

Joe Morris Date
Commissioner, Treasurer

TRAILS END WATER DISTRICT FINANCIAL REPORT

August 31, 2026

COUNTY TREASURER ACCOUNTS

General Account					**General Investment Account**		
	Beginning Balance		$22,540.70		Beginning Balance		$15,401.05
	Credits		$34,977.79		Credits		$0.00
	Debits		$34,213.23		Debits		$0.00
	Ending Balance		**$23,305.26**		Ending Balance		**$15,401.05**
		Total General Account Balance:		**$38,706.31**			
Water Revenue Account					**Water Revenue Investment Account**		
	Beginning Balance		$22,683.35		Beginning Balance		$118,781.64
	Credits		$355.55		Credits		$0.00
	Debits				Debits		$0.00
	Ending Balance		**$23,038.90**		Ending Balance		**$118,781.64**
		Total Revenue Account Balance:		**$141,820.54**			
Assessment Revenue Account					**Assessment Revenue Investment Account**		
	Beginning Balance		$2,070.87		Beginning Balance		$8,533.18
	Credits		$25.55		Credits		$0.00
	Debits				Debits		$0.00
	Ending Balance		**$2,096.42**		Ending Balance		**$8,533.18**
		Total Assessment Revenue Balance:		**$10,629.60**			
Reserve Maintenance Account					**Reserve Maintenance Investment Account**		
	Beginning Balance		$48,648.58		Beginning Balance		$66,983.79
	Credits		$3,312.85		Credits		
	Debits		$19,559.95		Debits		$0.00
	Ending Balance		**$32,401.48**		Ending Balance		**$66,983.79**
		Total Maintenance Account Balance:		**$99,385.27**			
	Total Cash Balance:		**$80,842.06**		**Total Investments Balance**		**$209,699.66**
			Total cash & Investments		**$290,541.72**		

OLYMPIA FEDERAL ACCOUNTS

	Main Account				**Petty Cash Account**		
	Beginning Balance		$4,224.03		Beginning Balance		$1,058.71
	Credits		$17,546.02		Credits		$441.39
	Debits		$17,795.91		Debits		
	Ending Balance		**$3,974.14**		Ending Balance		**$1,500.10**

TOTAL BALANCE IN ALL ACCOUNTS

6/30/2026	$313,121.26	($2,195.36)				
		$296,015.96				
General Acct Bal		**$23,305.26**				
Voucher Request -	**9/11/2026**	**$ 11,185.09**		Expenditures	$5,861.14	
2nd request				Payroll	$5,323.95	
				Employee expense	$0.00	
Total Requests-$	1	**$11,185.09**			$11,185.09	
		Total uncleared checks - $1536.31 (6)				