TRAILS END WATER DISTRICT 2
AGENDA
7/14/26 OPEN PUBLIC & ZOOM MEETING
Zoom 845 4239 9918 pw 593674

CALL TO ORDER

MINUTES 6/9/2026 & 6/26/2026

TREASURER'S REPORT

VOUCHER APPROVAL

REPORTS

BILLING
MAINTENANCE – Line Break & Repair
MISCELLANEOUS –
LEINS

OLD BUSINESS

EASEMENT UPDATE -Anne

NEW BUSINESS

2026 MID YEAR BUDGET REVIEW

LEAD LINE SURVEY

PUBLIC COMMENTS

GOOD OF THE ORDER

EXECUTIVE SESSION (If necessary)

ADJOURNMENT

TRAILS END WATER DISTRICT FINANCIAL REPORT

June 30, 2026

COUNTY TREASURER ACCOUNTS

General Account					**General Investment Account**		
	Beginning Balance		$21,332.44		Beginning Balance		$15,401.05
	Credits		$19,556.70		Credits		$0.00
	Debits		$12,984.00		Debits		$0.00
	Ending Balance		**$27,905.14**		Ending Balance		**$15,401.05**
		Total General Account Balance:		**$43,306.19**			
Water Revenue Account					**Water Revenue Investment Account**		
	Beginning Balance		$21,988.92		Beginning Balance		$118,781.64
	Credits		$351.90		Credits		$0.00
	Debits				Debits		$0.00
	Ending Balance		**$22,340.82**		Ending Balance		**$118,781.64**
		Total Revenue Account Balance:		**$141,122.46**			
Assessment Revenue Account					**Assessment Revenue Investment Account**		
	Beginning Balance		$2,020.99		Beginning Balance		$8,533.18
	Credits		$25.28		Credits		$0.00
	Debits				Debits		$0.00
	Ending Balance		**$2,046.27**		Ending Balance		**$8,533.18**
		Total Assessment Revenue Balance:		**$10,579.45**			
Reserve Maintenance Account					**Reserve Maintenance Investment Account**		
	Beginning Balance		$41,753.10		Beginning Balance		$66,983.79
	Credits		$4,093.53		Credits		
	Debits				Debits		$0.00
	Ending Balance		**$45,846.63**		Ending Balance		**$66,983.79**
		Total Maintenance Account Balance:		**$112,830.42**			
	Total Cash Balance:		**$98,138.86**		**Total Investments Balance**		**$209,699.66**
			Total cash & Investments		**$307,838.52**		

OLYMPIA FEDERAL ACCOUNTS

	Main Account				**Petty Cash Account**		
	Beginning Balance		$4,925.93		Beginning Balance		$1,500.06
	Credits		$20,833.57		Credits		$0.05
	Debits		$22,760.52		Debits		$441.45
	Ending Balance		**$2,998.98**		Ending Balance		**$1,058.66**

TOTAL BALANCE IN ALL ACCOUNTS

	5/31/2026	$303,221.10	$8,675.06				
			$311,896.16				
	General Acct Bal		**$27,905.14**				
	Voucher Request -	**7/14/2026**	**$ 18,117.91**		Expenditures		
	2nd request				Payroll		
					Employee expense	$0.00	
	Total Requests-$	1	**$18,117.91**			$0.00	

Total uncleared checks - $ 432.20 (3)

TRAILS END WATER DISTRICT 2
(7-14-2026) OPEN PUBLIC AND ZOOM MEETING 7 PM
MINUTES

CALL TO ORDER: The meeting was called to order at 7:03 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney; Denise Snow, Office Manager.
No members of the public

MINUTES: Copies of the 6/9/26 meeting minutes were distributed. Deb moved to approve the minutes as presented. Joe seconded and the motion passed unanimously. Copies of the 6/26/26 Working Session were distributed. Deb moved to approve the minutes as presented. Joe seconded and the motion passed unanimously.

.

TREASURER/FINANCIAL REPORT: The board members reviewed the 6/30/26 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 6/30/26 Financial Statement was passed out. Ms. Snow reported on the monthly financial statement. Sarah moved to accept the report as presented. Deb seconded and the motion passed unanimously.
Denise recommended to move money into the interest- bearing side of the accounts. She will talk with the county about if or how much we have to keep in the general fund and how much can be transferred? Discussion followed.

- Voucher Approval: Vouchers were presented in the amount of $18,177.91 as noted below.

Personnel:	$ 5,111.12
General Fund:	$13,006.79

- Deb moved to pay the vouchers as presented. Joe seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing:

  Tagged 8 doors last month. 5 paid and 3 have not responded.
- Maintenance:

  Joe reported on another leak. A tree lifted a rock and the rock bent the pipe causing a leak. It has been repaired. There is still more work to be done.

- Miscellaneous: None

- Liens: None.

OLD BUSINESS:
Anne presented a letter to the customer with the easement issue. Commissioners reviewed and approved the letter, so she will send it off.

TRAILS END WATER DISTRICT 2
(7-14-2026) OPEN PUBLIC AND ZOOM MEETING 7 PM
MINUTES

NEW BUSINESS:

Lead Line – Survey is past due, but Joe and staff are working on inspections and completing required documentation. Hopefully it will be less work than he anticipated. The potholing process was discussed to help speed up the inspection process.

Salaries – Commissioners discussed annual cost of living increases for staff. Approved increase of 2.8% for all laborers. Sarah moved to authorize the cost -of -living increases of 2.8% for Labor staff effective beginning July 1, 2026 pay period. Deb 2nd and the motion passed unanimously.

PUBLIC COMMENT: None

GOOD OF THE ORDER:

Joe ordered 50 new meters. This will allow for a continued change out of older meters and any new service requested.
Joe also went to the Mason Water group this month. This is a group of local water districts who meet on the 2nd Tuesday of every month. There are 25 local water districts who belong. The benefits are both Education and networking to name a few. They will have a booth at Allyn Days to provide information to the communities served.

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 8:01.

Submitted by:

Sarah Carlson 8-11-26

Sarah Carlson Date
Commissioner, Secretary

APPROVED:

Deb Watson Date
Commissioner, President

Joe Morris 11-08-26

Joe Morris Date
Commissioner, Treasurer