

**TRAILS END WATER DISTRICT 2
AGENDA
6/9/26 OPEN PUBLIC & ZOOM MEETING**

CALL TO ORDER

MINUTES 5/12/26 and 5/29/26

TREASURER'S REPORT -

VOUCHER APPROVAL AND CUMMINS BILL FOLLOW-UP

REPORTS

**BILLING
MAINTENANCE
MISCELLANEOUS
LEINS**

OLD BUSINESS

**UPDATE ON LEAK
AUDITOR'S REPORT
EASEMENT PROBLEM
WATER AVAILABILITY FOR CURRENT CUSTOMERS**

NEW BUSINESS

**CONSUMER CONFIDENCE REPORT
DISCUSSION ON STEVE'S STATUS**

PUBLIC COMMENTS

GOOD OF THE ORDER

EXECUTIVE SESSION (If necessary)

ADJOURNMENT

TRAILS END WATER DISTRICT FINANCIAL REPORT							
May 31 2026							
COUNTY TREASURER ACCOUNTS							
General Account				General Investment Account			
Beginning Balance			\$31,203.19	Beginning Balance			\$15,401.05
Credits			\$10,871.60	Credits			\$0.00
Debits			\$20,742.35	Debits			\$0.00
Ending Balance			\$21,332.44	Ending Balance			\$15,401.05
Total General Account Balance:			\$36,733.49				
Water Revenue Account				Water Revenue Investment Account			
Beginning Balance			\$21,645.61	Beginning Balance			\$118,781.64
Credits			\$343.31	Credits			\$0.00
Debits				Debits			\$0.00
Ending Balance			\$21,988.92	Ending Balance			\$118,781.64
Total Revenue Account Balance:			\$140,770.56				
Assessment Revenue Account				Assessment Revenue Investment Account			
Beginning Balance			\$1,996.33	Beginning Balance			\$8,533.18
Credits			\$24.66	Credits			\$0.00
Debits				Debits			\$0.00
Ending Balance			\$2,020.99	Ending Balance			\$8,533.18
Total Assessment Revenue Balance:			\$10,554.17				
Reserve Maintenance Account				Reserve Maintenance Investment Account			
Beginning Balance			\$39,099.56	Beginning Balance			\$66,983.79
Credits			\$2,653.54	Credits			
Debits				Debits			\$0.00
Ending Balance			\$41,753.10	Ending Balance			\$66,983.79
Total Maintenance Account Balance:			\$108,736.89				
Total Cash Balance:			\$87,095.45	Total Investments Balance			\$209,699.66
Total cash & Investments			\$296,795.11				
OLYMPIA FEDERAL ACCOUNTS							
Main Account				Petty Cash Account			
Beginning Balance			\$1,092.91	Beginning Balance			\$1,316.03
Credits			\$17,179.07	Credits			\$184.03
Debits			\$13,346.05	Debits			\$0.00
Ending Balance			\$4,925.93	Ending Balance			\$1,500.06
TOTAL BALANCE IN ALL ACCOUNTS							
4/30/2026		\$306,237.80	(\$3,016.70)				
			\$303,221.10				
General Acct Bal				Expenditures			
			\$21,332.44				
Voucher Request -	6/9/2026	\$	12,984.00	Payroll		\$7,351.51	
2nd request				Employee expense		\$5,632.49	
						\$0.00	
Total Requests-\$	1		\$12,984.00			\$12,984.00	
Total uncleared checks - \$ 1130.44 (4)							

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CALL TO ORDER: The meeting was called to order at 7:14 pm. A quorum was present.

ATTENDANCE: Deb Watson via Zoom, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney; Denise Snow, Office Manager
0 members of the public

MINUTES: Copies of the 5/12/26 meeting minutes were distributed. Ms. Watson moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously. Copies of the 5/29/26 Working Session were distributed. Mr. Morris moved to approve the minutes as presented. Ms. Watson seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 5/31/26 Olympia Federal bank statements and Treasurer's Report. They were in order and consistent. A copy of the 5/31/26 Financial Statement was passed out. Ms. Snow reported on the highlights. Ms. Carlson moved to accept the report as presented. Mr. Morris seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented in the amount of \$12,984.00 as follows.

Payroll	\$5,632.49
General	\$7351.51

Ms. Watson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing - Ms. Snow reported that we have only one account past due 61+ days
- Maintenance: Mr. Morris reported that the leak repair was successful and working well. It was a cracked pipe that had been getting larger as time went on.
- Miscellaneous: None
- Liens: None

OLD BUSINESS:

Easement: Ms. Montgomery reported that she needs the name and mailing address for the property owner with the access issue. Mr. Morris provided her with 1993 documents outlining the easements "for the purpose of installation and maintenance of utilities and drainage...." Ms. Montgomery needs TEWD2 to provide more accurate information on the lay-out of the property such as a map or drawing of where everything is. Another big issue is that our meter is on inside of the fence. The owners have

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numerous big dogs inside the fence preventing staff from going in. Ms. Montgomery will provide a letter to the owner pertaining to the need of access and easement.

Ms. Carlson submitted the state auditor's report within due date. She will get a copy to Ms. Snow to put on the website.

Water availability: A current customer is asking why the water availability letter was \$500.00. This is a replacement of an existing modular (or mobile) home. The county is requesting a new letter and the contractor paid it. Now he wants the money back. Ms. Montgomery recommended it should stand and all commissioners agreed. Customer needs to ask the county if there were other options than the letter. If so, then he needs to go back to the contractor. All customers are encouraged to attend the commissioner's meetings, especially if they have any concerns.

Ms. Carlson reported on the CCR. Discussion. Ms. Carlson will clean up the draft in time so that Ms. Snow is able to include with the June water service billings.

NEW BUSINESS:

Steven Cook is very interested in taking the operator's test and this would benefit Trails End Water District 2 when he receives his license. Ms. Watson made a motion to approve reimbursement to Steve Cook for or the water operator's test fees upon proof of passing same test, not to exceed \$500. Ms. Carlson seconded and the motion passed unanimously.

PUBLIC COMMENT: No public attendants

GOOD OF THE ORDER: Ms. Watson will be on Zoom for the work session June 26, 2026.

ADJOURNMENT: Ms. Watson moved to adjourn the meeting at 8:13.

Submitted by:

Sarah Carlson 7-13-26

Sarah Carlson Date
Commissioner, Secretary

APPROVED:

Deb Watson 14 July 2026

Deb Watson Date
Commissioner, President

Joe Morris 14 July 2026

Joe Morris Date
Commissioner, Treasurer