

**TRAILS END WATER DISTRICT 2  
AGENDA  
5-12-26 OPEN PUBLIC & ZOOM MEETING**

**CALL TO ORDER**

**MINUTES 4/14/26 & 4/24/2026**

**TREASURER'S REPORT**

**VOUCHER APPROVAL**

**REPORTS**

**BILLING  
MAINTENANCE  
MISCELLANEOUS  
LEINS**

**OLD BUSINESS**

**Update on Leak  
New Mailbox**

**NEW BUSINESS**

**None**

**PUBLIC COMMENTS**

**GOOD OF THE ORDER –**

- 1) Denise will be out of the office beginning May 14<sup>th</sup> and return in office May 26 –**
- 2) Joe will be out of the office beginning June 1 and back June 12, 2026**

**EXECUTIVE SESSION (If necessary)**

**ADJOURNMENT**

**TRAILS END WATER DISTRICT 2**  
**5-12-26 MEETING 7 PM**  
**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 7:12 pm. A quorum was present.

**ATTENDANCE:** Deb Watson, Joe Morris, Sarah Carlson, Commissioners  
Anne Montgomery, Attorney; Denise Snow, Office Manager  
0 members of the public

**MINUTES:** Copies of the 4/14/26 meeting minutes were passed out. Mr. Morris moved to accept the minutes as presented. Ms. Carlson seconded and the motion passed unanimously. Copies of the 4/24/26 Working Session minutes were passed out and reviewed. Only one commissioner was available. Mr. Morris moved to approve the minutes as presented. Ms. Watson seconded and the motion passed unanimously

**TREASURER/FINANCIAL REPORT:** The board members reviewed the 4/30/26 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 4/30/26 Financial Statement was passed out. Ms. Snow reported on the highlights of the reports. She also reported that the investment funds are currently earning at 3.7% , and that can change daily. According to the county, we can get funds from our investment accounts as early as the next day if necessary. Ms. Carlson moved to accept the report as presented. Ms. Watson seconded and the motion passed unanimously.

Vouchers were presented in the amount of \$20,742.35 as follows:

Personnel	\$ 6,198.63
General Fund	\$14,543.72

The higher than usual amount is due to the Cummins bill (Annual Generator maintenance 2) and the leak repairs.

Ms. Snow pointed out a discrepancy in the Cummins bill. Ms. Watson will do some research to verify whether is correct and report at the next meeting.

Ms. Carlson moved to pay the vouchers as presented. Ms. Watson seconded and the motion passed unanimously.

**STAFF REPORTS:** Billing: Ms. Snow reported that we have 3 past due accounts. One door was tagged and the water was turned off. They paid and service has been restored.

- Maintenance: Mr. Morris reported on the leak repair. The main leak was repaired, but he suspects there may be another. He will continue to work in the issue. We also received a letter from the DOH regarding lead pipes. He will be following up.

Access to a property was discussed and Ms. Montgomery will draft a letter. Mr. Morris reported we currently have 267 actual hook ups.

**TRAILS END WATER DISTRICT 2  
5-12-26 MEETING 7 PM  
MINUTES**

- Liens: None

**OLD BUSINESS:**

Generators: Ms. Watson reported that Cummins said we need a new battery and quoted the costs. General consensus of the commissioners is that we can do it more economically ourselves. Cummins also recommend the Onan generator at the boost station be serviced. Ms. Watson felt that that work would best be done by Cummins although it will cost over an additional \$1000.

Mail Box: Ms. Snow has changed everything for the new mailbox and the mail is already coming to the new address. The PO Box will stay active until August 2026. The new mailing address is showing on the billing statements.

PFAS: Mr. Morris reported that none were found in our two studies. Out of 27 tests in the area, only 2 positive tests were reported. Those were both in the area of the northwest side of the Canal. It has been determined that our aquafer is not in danger, we no longer need to do those tests.

**NEW BUSINESS:** None

**PUBLIC COMMENT:** NA

**GOOD OF THE ORDER:** Mr. Morris will not be at the June meeting as he will be on vacation. He will attempt to attend by Zoom. Ms. Watson will also be gone and will Zoom. Ms. Snow will be out of office from Thursday, May 14, 2026 and will be back May 26<sup>th</sup>, 2026. Some agenda items for the June meeting were discussed and will be added.

**ADJOURNMENT:** Ms. Watson moved to adjourn the meeting at 7:56 pm.

Submitted by:

Sarah Carlson      6-9-26  
Sarah Carlson                      Date  
Commissioner, Secretary

**APPROVED:**

\_\_\_\_\_  
Deb Watson                      Date  
Commissioner, President

Joe Morris                      6-9-26  
Joe Morris                      Date  
Commissioner, Treasurer

**TRAILS END WATER DISTRICT FINANCIAL REPORT**

April 30, 2026

**COUNTY TREASURER ACCOUNTS**

<u>General Account</u>				<u>General Investment Account</u>	
Beginning Balance		\$34,515.88		Beginning Balance	\$15,401.05
Credits		\$11,858.29		Credits	\$0.00
Debits		\$15,170.98		Debits	\$0.00
Ending Balance		\$31,203.19		Ending Balance	\$15,401.05
		<b>Total General Account Balance:</b>	<b>\$46,604.24</b>		
<u>Water Revenue Account</u>				<u>Water Revenue Investment Account</u>	
Beginning Balance		\$21,292.30		Beginning Balance	\$118,781.64
Credits		\$353.31		Credits	\$0.00
Debits				Debits	\$0.00
Ending Balance		\$21,645.61		Ending Balance	\$118,781.64
		<b>Total Revenue Account Balance:</b>	<b>\$140,427.25</b>		
<u>Assessment Revenue Account</u>				<u>Assessment Revenue Investment Account</u>	
Beginning Balance		\$1,970.95		Beginning Balance	\$8,533.18
Credits		\$25.38		Credits	\$0.00
Debits				Debits	\$0.00
Ending Balance		\$1,996.33		Ending Balance	\$8,533.18
		<b>Total Assessment Revenue Balance:</b>	<b>\$10,529.51</b>		
<u>Reserve Maintenance Account</u>				<u>Reserve Maintenance Investment Account</u>	
Beginning Balance		\$36,067.37		Beginning Balance	\$66,983.79
Credits		\$3,032.19		Credits	
Debits				Debits	\$0.00
Ending Balance		\$39,099.56		Ending Balance	\$66,983.79
		<b>Total Maintenance Account Balance:</b>	<b>\$106,083.35</b>		
<b>Total Cash Balance:</b>		<b>\$93,944.69</b>		<b>Total Investments Balance</b>	
				<b>\$209,699.66</b>	
		<b>Total cash &amp; Investments</b>	<b>\$303,644.35</b>		

**OLYMPIA FEDERAL ACCOUNTS**

<u>Main Account</u>				<u>Petty Cash Account</u>	
Beginning Balance		\$7,119.14		Beginning Balance	\$1,500.48
Credits		\$14,956.86		Credits	\$0.06
Debits		\$20,983.09		Debits	\$0.00
Ending Balance		\$1,092.91		Ending Balance	\$1,500.54

**TOTAL BALANCE IN ALL ACCOUNTS**

3/30/2026	\$312,165.78	(\$5,927.98)			
		<b>\$306,237.80</b>			

<b>General Acct Bal</b>		<b>\$31,203.19</b>			
<b>Voucher Request -</b>	<b>5/12/2026</b>	<b>20040.76</b>		Expenditures	\$14,543.72
2nd request	5/11/2026	\$701.59		Payroll	\$6,198.63
				Employee expense	\$0.00
<b>Total Requests-\$</b>	<b>1</b>	<b>\$20,742.35</b>			<b>\$20,742.35</b>
		<b>Total uncleared checks - \$ 1130.44 (4)</b>			