

TRAILS END WATER DISTRICT 2
2-11-25 OPEN PUBLIC AND ZOOM MEETING 7 PM
MINUTES

OLD BUSINESS:

Generator: Ms. Watson had a long talk with Cummins and got a new quote of \$928.77 for labor and \$2005.83 for a new circuit board for a total \$3191.27 including tax. This will be separate from the annual maintenance. Cummins agreed to take off the travel cost. Ms. Watson will be when they are working.

Ms. Watson moved to authorize the expenditure of \$3191.27 for the circuit board repair. Mr. Morris seconded and the motion passed unanimously.

Ms. Watson will contact them and set the schedule.

NEW BUSINESS:

Rate Increase: Mr. Morris is hearing at the conference that our proposed rate increases are right in line with other water districts. Most rates are up 25% since the COVID pandemic. Ms. Snow presented the research she did with comparisons for consideration.

Ms. Watson made a motion to increase rates by 8% to apply to the basic rate, the maintenance reserve contribution and the water usage rates, with an effective date occurring for the May 2025 billing statement. Mr. Morris 2nd and the motion passed unanimously.

Mr. Morris excused himself from the meeting at 7:55.

American Water Works Manual: Mr. Morris had to leave early and will to be here for the discussion on purchasing of the American Water Works Manual.

Ms. Watson motioned to table discussion on the purchase of the American Water Works Manual to the March 11, 2025 meeting. Ms. Carlson seconded and the motion passed unanimously.

PUBLIC COMMENT: None

GOOD OF THE ORDER: None

ADJOURNMENT: Ms. Watson moved to adjourn the meeting at 8:04.

Submitted by:

Sarah Carlson 3-8-25
Sarah Carlson Date
Commissioner, Secretary

APPROVED:

Deb Watson Date
Commissioner, President

Joe Morris 3/8/25
Joe Morris
Commissioner, Treasurer

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CALL TO ORDER: The meeting was called to order at 7:15 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris and Sarah Carlson, Commissioners
Anne Montgomery, Attorney; Denise Snow, Office Manager
0 members of the public

MINUTES: Ms. Carlson passed out copies of the 1/14/25 minutes. Ms. Watson moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 1/22/2025 emergency special meeting. Ms. Watson moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 1/31/25 Working Session. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 1/31/25 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 1/31/25 Financial Statement was passed out. Ms. Snow reported on the accounts and pointed out relevant information. Ms. Carlson moved to accept the report as presented. Ms. Watson seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented in the amount of \$15472.67 in the amounts listed below:

Payroll:	\$ 5410.21
General	\$ 9687.46
Employee Expense	\$ 375.00

Ms. Watson moved to pay the vouchers as presented. Ms. Carlson seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing: Ms. Snow informed the commissioners that we had nine delinquent accounts. A few doors will need to be tagged this month unless payment is made soon.
- Maintenance: Mr. Morris reported that there were issues with the Source 4 wells the pumps tripping the circuit breakers inside the control panels. He was able to troubleshoot and fix the problem. Drew Noble, our Water System Distribution Manager, was here this morning to check on everything after a power the outage we had. He reported that there were no issues. Mr. Morris reported on a large break in the Rasor Rd line. Repairs were made.
- Miscellaneous: Nothing to report
- Liens: We have no liens at this time