

**TRAILS END WATER DISTRICT 2
2-11-25 OPEN PUBLIC AND ZOOM MEETING 7 PM
MINUTES**

CALL TO ORDER: The meeting was called to order at 7:15 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris and Sarah Carlson, Commissioners
Anne Montgomery, Attorney; Denise Snow, Office Manager
0 members of the public

MINUTES: Ms. Carlson passed out copies of the 1/14/25 minutes. Ms. Watson moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 1/22/2025 emergency special meeting. Ms. Watson moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 1/31/25 Working Session. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 1/31/25 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 1/31/25 Financial Statement was passed out. Ms. Snow reported on the accounts and pointed out relevant information. Ms. Carlson moved to accept the report as presented. Ms. Watson seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented in the amount of \$15472.67 in the amounts listed below:

Payroll:	\$ 5410.21
General	\$ 9687.46
Employee Expense	\$ 375.00

Ms. Watson moved to pay the vouchers as presented. Ms. Carlson seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing: Ms. Snow informed the commissioners that we had nine delinquent accounts. A few doors will need to be tagged this month unless payment is made soon.
- Maintenance: Mr. Morris reported that there were issues with the Source 4 wells the pumps tripping the circuit breakers inside the control panels. He was able to troubleshoot and fix the problem. Drew Noble, our Water System Distribution Manager, was here this morning to check on everything after a power the outage we had. He reported that there were no issues. Mr. Morris reported on a large break in the Razor Rd line. Repairs were made.
- Miscellaneous: Nothing to report
- Liens: We have no liens at this time