

**TRAILS END WATER DISTRICT 2
1/14/25 OPEN PUBLIC AND ZOOM MEETING 7 PM
MINUTES**

CALL TO ORDER: The meeting was called to order at 7:05 pm0. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney; Denise Snow, Office Manager
0 members of the public

MINUTES: Commissioner Carlson passed out copies of the 12/10/25 meeting minutes. Commissioner Watson moved to approve the minutes as presented. Commissioner Morris seconded and the motion passed unanimously. No Working Session was held on the scheduled date of 12/27/24 as there were no commissioners available.

TREASURER/FINANCIAL REPORT: The board members reviewed the 10/31/24 and 11/30/24 Olympia Federal bank statements, Treasurer's Reports and Auditor's Reports. They were in order and consistent. Copies of the 10/31/24 and 11/30/24 Financial Statement was passed out. Commissioner Carlson moved to accept the October and November reports as presented. Commissioner Morris seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented in the amount of \$17,556.10 as noted below.

Personnel:	\$ 3,401.02
General Fund:	\$14,155.08

- Commissioner Watson moved to pay the vouchers as presented. Commissioner Morris seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing:

Ms. Snow reported that people are catching up on past due accounts. She will continue to follow up and send notices accordingly.

- Maintenance:

Commissioner Morris reported that he is finishing up on the Sanitary Survey recommendations. He has fixed the required "flood control" at the tower. He suggested that we need a light in the interior of the container/shop at the tower. He did some research and feels that a good alternative to running new wiring would be to put up a solar panel. Discussion.

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- Miscellaneous: None

- Liens: Ms. Snow reported that the one property we had with a lien has been sold. She will begin the process of lifting the lien and setting the new owners with an account.

OLD BUSINESS:

GENERATOR: Commissioner Watson has been continuing to engage Cumins regarding the generator.

AUDIT: Commissioner Carlson has forwarded the requested information to the State Auditor's Office for the three-year audit period 2021-2023. The cost will be in the neighborhood of \$3000 and we will be billed when the audit report is sent.

BUDGET: The budget was approved at the November 2024 meeting, however, the necessary resolution had not been presented. Resolution 2005-1 was presented to the board. Discussion followed.

Commissioner Carlson moved to approve Resolution 2025-1 adopting the 2025 Budget in the amount of \$191,105.00. Commissioner Watson seconded and the motion passed unanimously.

NEW BUSINESS:

RATES: Commissioners spent time discussing the budget and potential rate increases to keep up with inflation, rising costs of operations and needed upgrades, such as meter upgrades and replacing a significant stretch of pipe. There was no rate increase in 2024. Options will be discussed and investigated before any final decision is made.

PUBLIC COMMENT:

GOOD OF THE ORDER:

Commissioners Watson and Morris will both be unavailable during the few days of the month. However, they will be able to participate in the 1/31/25 Working Session.

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 7:56 pm.

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Submitted by:

Sarah Carlson 2-11-25
Sarah Carlson Date
Commissioner, Secretary

APPROVED:

Deb Watson 11 FEB 2025
Deb Watson Date
Commissioner, President

Joe Morris Date
Commissioner, Treasurer