

**TRAILS END WATER DISTRICT 2
AGENDA
7/9/24 OPEN PUBLIC & ZOOM MEETING**

CALL TO ORDER

MINUTES

TREASURER'S REPORT

VOUCHER APPROVAL

REPORTS

**BILLING
MAINTENANCE
MISCELLANEOUS
LEINS**

OLD BUSINESS

**DRY BOX STATUS
20 YEAR PLAN AND WELL STATUS
Auditor /Acct Balance /Weekly Check
Recording charges**

NEW BUSINESS

PUBLIC COMMENTS

GOOD OF THE ORDER

EXECUTIVE SESSION (If necessary)

ADJOURNMENT

TRAILS END WATER DISTRICT 2
7/9/24 PUBLIC AND ZOOM MEETING 7 PM
MINUTES

CALL TO ORDER: The meeting was called to order at 7:05 pm.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney; Denise Snow, Office Manager
0 members of the public

MINUTES: Ms. Carlson passed out the minutes of the 6/11/24 meeting minutes. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously. ~~Ms. Carlson passed out minutes stating that there was not a working session as scheduled on 6/28/24.~~ Ms. Carlson passed out minutes stating that there was no working session as scheduled on 6/28/24. Ms. Watson moved to accept the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 6/30/24 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 6/30/24 Financial Statement was passed out. Ms. Snow went over the highlights of the reports. Ms. Carlson moved to accept the report as presented. Mr. Morris seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented totaling \$12,492.25 as follows:

Payroll:	\$4,483.95
General Funds:	\$8,008.30

Mr. Morris moved to pay the vouchers as presented. Ms. Watson seconded and the motion Passed unanimously.

STAFF REPORTS:

- Billing: Ms. Snow reported that she sent out six delinquent letters, sent out past-due notices and one door was tagged. Three paid in full. Since it is still early in the month, she feels that at least one other will be paying soon. She will continue to follow up and report as needed.
- Maintenance:
Mr. Morris reported that most of the last month was spent on clearing a pad for the dry box.
- Liens: As recommended, Ms. Snow renewed the one lien we have outstanding. She has been tracking this account and believes the County will be moving toward foreclosure in the near future.

OLD BUSINESS:

Mr. Morris reported that Northwest Water Systems and the information for the well have been separated and both sent back to the Department of Health. Discussion followed. It may take at least six months to process the reports and respond.

TRAILS END WATER DISTRICT FINANCIAL REPORT

July 31, 2024

COUNTY TREASURER ACCOUNTS

<u>General Account</u>			<u>General Investment Account</u>		
Beginning Balance		\$9,849.09	Beginning Balance		\$27,481.80
Credits		\$18,616.84	Credits		\$0.00
Debits		\$12,492.25	Debits		\$0.00
Ending Balance		\$15,973.68	Ending Balance		\$27,481.80
Total General Account Balance:		\$43,455.48			
<u>Water Revenue Account</u>			<u>Water Revenue Investment Account</u>		
Beginning Balance		\$12,380.82	Beginning Balance		\$118,781.64
Credits		\$501.64	Credits		\$0.00
Debits			Debits		\$0.00
Ending Balance		\$12,882.46	Ending Balance		\$118,781.64
Total Revenue Account Balance:		\$131,664.10			
<u>Assessment Revenue Account</u>			<u>Assessment Revenue Investment Account</u>		
Beginning Balance		\$1,330.79	Beginning Balance		\$8,533.18
Credits		\$36.03	Credits		\$0.00
Debits			Debits		\$0.00
Ending Balance		\$1,366.82	Ending Balance		\$8,533.18
Total Assessment Revenue Balance:		\$9,900.00			
<u>Reserve Maintenance Account</u>			<u>Reserve Maintenance Investment Account</u>		
Beginning Balance		\$24,241.83	Beginning Balance		\$26,983.79
Credits		\$4,183.44	Credits		\$0.00
Debits			Debits		\$0.00
Ending Balance		\$28,425.27	Ending Balance		\$26,983.79
Total Maintenance Account Balance:		\$55,409.06			
Total Cash Balance:		\$58,648.23	Total Investments Balance		\$181,780.41
Total cash & Investments			\$240,428.64		

OLYMPIA FEDERAL ACCOUNTS

<u>Main Account</u>		<u>Petty Cash Account</u>	
Beginning Balance	\$7,755.45	Beginning Balance	\$1,412.05
Credits	\$16,193.63	Credits	\$0.06
Debits	\$20,850.29	Debits	\$256.56
Ending Balance	\$3,098.79	Ending Balance	\$1,155.55

TOTAL BALANCE IN ALL ACCOUNTS

\$244,682.98

Last month \$238750.44					
General Acct Bal	\$15,973.68	\$	15,973.68	**	
Voucher Request -	8/13/2024		\$16,637.20	Expenditures	
				Payroll	
				Employee expense	\$0.00
Total Requests-\$	1	\$	(663.52)		\$0.00
Total uncleared checks - \$914.79 (5)					