

**TRAILS END WATER DISTRICT 2**  
**January 9, 2024 ZOOM MEETING 7 PM**  
**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 7:15 pm after some computer issues were corrected. A quorum was present.

**ATTENDANCE:** Deb Watson, Joe Morris, Sarah Carlson, Commissioners  
Anne Montgomery, Attorney; Denise Snow, Office Manager  
1 members of the public

**MINUTES:** Ms. Carlson passed out copies of the 12/12/23 meeting minutes. Ms. Watson pointed out a scrivener's error on Page 1 under the Voucher Approval with a "." Instead of a ";" in the finances. Ms. Watson moved to approve the minutes as amended. Mr. Morris seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 12/28/23 Working Session. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

**TREASURER/FINANCIAL REPORT:** The board members reviewed the 12/31/23 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 12/31/23 Financial Statement was passed out. Mr. Morris reported that the money had been transferred from the reserve maintenance for the property. Ms. Carlson moved to accept the report as presented. Ms. Watson seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented in the amount of \$36419.93 as follows:

Payroll:	\$ 3,111.71
General Fund:	\$33,308.22

- Ms. Watson moved to pay the vouchers as presented. Ms. Carlson seconded and the motion passed unanimously.

**STAFF REPORTS:**

- Billing: Ms. Snow reported on the status of billing.
- Maintenance: Mr. Morris outlined work done around the system in the last month
- Miscellaneous: None
- Liens: We continue to have one lien

**OLD BUSINESS:**

**Property Purchase:** A resolution was presented to the commissioners authorizing signature on the final paperwork for the purchase of the property adjacent to the tower.

Ms. Watson moved to approve Resolution #2024-1 delegating authority to Commissioner Position 1 to sign on behalf of the District for the purchase of real property; was presented to the commissioners.

Mr. Morris seconded and the motion passed unanimously.

**Generator update:** Cummins is scheduled to come next Wednesday the 17th. Mr. Morris will be available to let Cummins in to do the work. Per Ms. Montgomery, Ms. Watson can talk to Mr. Morris about what work the vendor will do so there is no mistake of what they are going to do. The work has already been authorized, so it will not be considered "taking action." Ms. Watson explained where

