

TRAILS END WATER DISTRICT 2
5/9/2023 ZOOM MEETING 7 PM
MINUTES

CALL TO ORDER: The meeting was called to order at 7:02 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney;
0 members of the public

MINUTES: Ms. Carlson passed out copies of the 4/11/23 meeting minutes. Mr. Morris moved to approve the minutes as presented. Ms. Watson seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 4/26/23 Working Session. Mr. Morris moved to approve the minutes as presented. Ms. Watson seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 4/30/23 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 4/30/23 Financial Statement was passed out and reviewed by the commissioners. Ms. Watson moved to accept the report as presented. Ms. Carlson seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented in the amount of \$10,067.02 as follows:

General Expenses:	\$6519.73
Payroll:	\$3547.24

- Ms. Carlson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing: We have 7 delinquent accounts. Of those, 2 have paid in full and 1 is making payments.
- Maintenance: Mr. Morris reported that are up to date with maintenance issues except one check valve. He plans to flush the system this week sometime.
- Miscellaneous: Nothing presented.
- Liens: No changes

OLD BUSINESS:

UPDATES – Generator, System, Audit

Ms. Watson contacted Cummins. She got the bid for the board that we need. We also need a belt. There are now two items in the amount of \$1555.67 and \$2085.06 for the switch and control assembly.

**TRAILS END WATER DISTRICT 2
AGENDA
6/13/23 ZOOM MEETING**

CALL TO ORDER

MINUTES

TREASURER'S REPORT

VOUCHER APPROVAL

REPORTS

**BILLING -
MAINTENANCE
MISCELLANEOUS
LEINS**

OLD BUSINESS

**Generator Maintenance update
WEBSITE STATUS
NW Water Systems; requirements and progress
AUDIT REPORT**

NEW BUSINESS

**WEEKLY DEPOSITS IN MAY
CCR**

PUBLIC COMMENTS

GOOD OF THE ORDER

EXECUTIVE SESSION (If necessary)

ADJOURNMENT

TRAILS END WATER DISTRICT FINANCIAL REPORT

May 31 2023

COUNTY TREASURER ACCOUNTS

<u>General Account</u>			<u>General Investment Account</u>		
Beginning Balance		\$61,954.12	Beginning Balance		\$27,481.80
Credits		\$7,024.51	Credits		\$0.00
Debits		\$10,067.02	Debits		\$0.00
Ending Balance		\$58,911.61	Ending Balance		\$27,481.80
Total General Account Balance:		\$86,393.41			
<u>Water Revenue Account</u>			<u>Water Revenue Investment Account</u>		
Beginning Balance		\$13,348.04	Beginning Balance		\$118,781.64
Credits		\$457.35	Credits		\$0.00
Debits			Debits		\$0.00
Ending Balance		\$13,805.39	Ending Balance		\$118,781.64
Total Revenue Account Balance:		\$132,587.03			
<u>Assessment Revenue Account</u>			<u>Assessment Revenue Investment Account</u>		
Beginning Balance		\$825.57	Beginning Balance		\$8,533.18
Credits		\$32.86	Credits		\$0.00
Debits			Debits		\$0.00
Ending Balance		\$858.43	Ending Balance		\$8,533.18
Total Assessment Revenue Balance:		\$9,391.61			
<u>Reserve Maintenance Account</u>			<u>Reserve Maintenance Investment Account</u>		
Beginning Balance		\$59,840.87	Beginning Balance		\$26,983.79
Credits		\$1,682.02	Credits		\$0.00
Debits		\$0.00	Debits		\$0.00
Ending Balance		\$61,522.89	Ending Balance		\$26,983.79
Total Maintenance Account Balance:		\$88,506.68			
Total Cash Balance:		\$135,098.32	Total Investments Balance		\$181,780.41
Total cash & Investments			\$316,878.73		

OLYMPIA FEDERAL ACCOUNTS

<u>Main Account</u>			<u>Petty Cash Account</u>		
Beginning Balance		\$1,504.50	Beginning Balance		\$1,116.25
Credits		\$17,594.97	Credits		\$383.81
Debits		\$8,496.82	Debits		\$0.00
Ending Balance		\$10,602.65	Ending Balance		\$1,500.06

TOTAL BALANCE IN ALL ACCOUNTS

\$328,981.44					
Last month \$320369.76	\$	8,611.68			
General Acct Bal	\$58,911.61				
Voucher Request -	6/13/2023	\$12,364.71	Expenditures	\$8,789.28	
			Payroll	\$3,575.43	
Total Requests-\$	1	\$12,364.71	Employee expense	\$0	
			\$12,364.71		
Total uncleared checks - \$1778.63 (3)					