TRAILS END WATER DISTRICT 2 5/9/2023 ZOOM MEETING 7 PM MINUTES

CALL TO ORDER: The meeting was called to order at 7:02 pm. A quorum was present.

ATTENDANCE: De

Deb Watson, Joe Morris, Sarah Carlson, Commissioners

Anne Montgomery, Attorney; 0 members of the public

MINUTES: Ms. Carlson passed out copies of the 4/11/23 meeting minutes. Mr. Morris moved to approve the minutes as presented. Ms. Watson seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 4/26/23 Working Session. Mr. Morris moved to approve the minutes as presented. Ms. Watson seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 4/30/23 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 4/30/23 Financial Statement was passed out and reviewed by the commissioners. Ms. Watson moved to accept the report as presented. Ms. Carlson seconded and the motion passed unanimously.

• <u>Voucher Approval</u>: Vouchers were presented in the amount of \$10,067.02 as follows:

General Expenses:

\$6519.73

Payroll:

\$3547.24

 Ms. Carlson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

STAFF REPORTS:

- <u>Billing</u>: We have 7 delinquent accounts. Of those, 2 have paid in full and 1 is making payments.
- <u>Maintenance</u>: Mr. Morris reported that are up to date with maintenance issues except one check valve. He plans to flush the system this week sometime.
- <u>Miscellaneous</u>: Nothing presented.
- Liens: No changes

OLD BUSINESS:

UPDATES - Generator, System, Audit

Ms. Watson contacted Cummins. She got the bid for the board that we need. We also need a belt. There are now two items in the amount of \$1555.67 and \$2085.06 for the switch and control assembly.

TRAILS END WATER DISTRICT 2 5/9/2023 ZOOM MEETING 7 PM MINUTES

There is also a charge for mileage, however, they will not charge for two trips. They will do it all at once. The \$1555.67 agreement has been for the belt and mileage signed and is in the works.

NEW WEBSITE APPROVAL: Commissioners discussed the website option in the working session and came to a consensus on how to proceed. Mr. Morris moved to accept the midrange plan for one year. Ms. Carlson second and the motion passed unanimously.

REVIEW OF PAST DUE ACCOUNT: The account that was discussed in the April meeting is now paid in full.

NEW BUSINESS:

MAY WORKING SESSION CANCELLATION: Ms. Carlson moved to cancel the 5/26/23 working session as no commissioners will be available. Mr. Morris seconded and the motion passed unanimous.

PUBLIC COMMENT: None

ADJOURNMENT: Ms. Watson moved to adjourn the meeting at 7:31 pm.

Submitted by:

Sarah Carlson Date

Commissioner, Secretary

APPROVED:

Deb Watson Date

Commissioner, President

e Morris Da

Commissioner, Treasurer

TRAILS END WATER DISTRICT 2 AGENDA 6/13/23 ZOOM MEETING

CALL TO ORDER

MINUTES

TREASURER'S REPORT

VOUCHER APPROVAL

REPORTS

BILLING -MAINTENANCE MISCELLANEOUS LEINS

OLD BUSINESS

Generator Maintenance update WEBSITE STATUS NW Water Systems; requirements and progress AUDIT REPORT

NEW BUSINESS

WEEKLY DEPOSITS IN MAY CCR

PUBLIC COMMENTS

GOOD OF THE ORDER

EXECUTIVE SESSION (If necessary)

ADJOURNMENT

		IKA	ILS END WATER I	May 31 2023	INCIAL REPURI			
				ASURER ACCOL	INTS			
eneral	Account				General Investment	Account		
	Beginning Balance		\$61,954.12		Beginning Balance		\$27,481.80	
	Credits		\$7,024.51		Credits		\$0.00	
	Debits		\$10,067.02		Debits		\$0.00	
	Ending Balance		\$58,911.61		Ending Balance		\$27,481.80	
		Total Genera	al Account Balance:	\$86,393.41				
D								
ater K	evenue Account				Water Revenue Inve	estment Account		
	Beginning Balance		\$13,348.04		Beginning Balance		\$118,781.64	
	Credits		\$457.35		Credits		\$0.00	
	Debits				Debits		\$0.00	
	Ending Balance		\$13,805.39		Ending Balance		\$118,781.64	
		Total Revenu	e Account Balance:	\$132,587.03				
sessm	ent Revenue Accou	nt			Assessment Revenu	e Investment Acco	ount	
	Beginning Balance		\$825.57		Beginning Balance		\$8,533.18	
	Credits		\$825.57		Credits			
	Debits		\$52.86		Debits		\$0.00 \$0.00	
	Ending Balance		\$858.43		Ending Balance		\$8,533.18	
		Total Assessme	ent Revenue Balance:	\$9,391.61				
		Total Assessine	in Revenue Balance.	33,331.01				
serve	Maintenance Account				Reserve Maintenand	e Investment Acc	ount	
	Beginning Balance		\$59,840.87		Beginning Balance		\$26,983.79	
	Credits		\$1,682.02		Credits		\$0.00	-+-
	Debits		\$0.00		Debits		\$0.00	
	Ending Balance		\$61,522.89		Ending Balance		\$26,983.79	
		Total Mainten	nce Account Balance:	\$88,506.68				
	Total Cash E		\$135,098.32	80.000,88¢	Total Investments Bala	ance	\$181,780.41	
			Total cash & In	vestments	\$316,878.73			
			OLYMPIA FE	EDERAL ACCOUN	ITS			
	Main Account				Petty Cash	Account		
			4. 50. 50				44.45.05	
	Beginning Balance		\$1,504.50		Beginning Balance		\$1,116.25	
	Credits		\$17,594.97		Credits		\$383.81	
	Debits Ending Balance		\$8,496.82 \$10,602.65		Debits Ending Balance		\$0.00 \$1,500.06	
	Litting balance		Ţ10,002.03		Ending busines		71,500.00	
			TOTAL BALAN	ICE IN ALL ACCO	UNTS			
			\$3	28,981.44				
st mon	th \$320369.76	\$ 8,611.68						
	General Acct Bal	\$58,911.61						
					Expenditures	\$8,789.28		
	Voucher Request -	6/13/2023	\$12,364.71		Payroll	\$3,575.43		
	Total Requests-\$	1	\$12,364.71		Employee expense	\$0		
	rotai nequests-5	1	912,304./ L			\$12,364.71		
		Total ur	cleared checks - \$17	78.63 (3)				