

TRAILS END WATER DISTRICT 2
3/14/23 ZOOM MEETING 7 PM
MINUTES

CALL TO ORDER: The meeting was called to order at 7:00 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney; Denise Snow, Office Manager
0 members of the public

MINUTES: Ms. Carlson passed out copies of the 2/14/23 meeting minutes. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 2/24/23 Working Session. Mr. Morris moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 2/28/23 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 2/28/23 Financial Statement was passed out. Ms. Carlson moved to accept the report as presented. Ms. Watson seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented in the amount of \$10,848.67 as follows:

| | |
|----------------|-----------|
| General Funds: | \$7114.29 |
| Payroll: | \$3734.38 |

Ms. Watson moved to pay the vouchers as presented. Ms. Carlson seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing:

Six accounts were tagged this month. Of those, three have paid. They are working with the remaining three to resolve the accounts.

- Maintenance:

Mr. Morris said the new pump is in and working well.

- Miscellaneous:

We got an e-mail from Netflix that said our streaming was going to expire and we needed to renew it. This is a scam since the district does not have Netflix. Commissioners and staff were asked to be watch for scam whenever we use the computer or telephones.

- Liens: No new liens have been placed and we still have only one in place.

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OLD BUSINESS:

Website: Ms. Montgomery sent us a recommendation as agreed at the last meeting. An e-mail was sent to him asking for contact.

Well & Generator: Ms. Watson spoke the Cummins representative. On 3/27/23 they will be working on the boost station first and then to the tower for maintenance. From there we will be on a yearly contract for required maintenance and upkeep.

NEW BUSINESS:

None

PUBLIC COMMENT:

None

GOOD OF THE ORDER:

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 7:19 pm.

Submitted by:

Sarah Carlson 4-11-23
Sarah Carlson Date
Commissioner, Secretary

APPROVED:

Deb Watson Date
Commissioner, President

Joe Morris 4-11-23
Joe Morris Date
Commissioner, Treasurer

**TRAILS END WATER DISTRICT 2
AGENDA
3/14/23 ZOOM MEETING**

CALL TO ORDER

MINUTES

TREASURER'S REPORT

VOUCHER APPROVAL

REPORTS

**BILLING
MAINTENANCE
MISCELLANEOUS
LEINS**

OLD BUSINESS

**WEBSITE
WELL/GENERATOR**

NEW BUSINESS

PUBLIC COMMENTS

GOOD OF THE ORDER

EXECUTIVE SESSION (If necessary)

ADJOURNMENT