

TRAILS END WATER DISTRICT 2
11/14/23 ZOOM MEETING 7 PM
MINUTES

CALL TO ORDER: The meeting was called to order at 7:03 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney; Denise Snow, Office Manager
1 members of the public

MINUTES: Ms. Carlson passed out copies of the 10/10/23 meeting minutes. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 10/27/23 Working Session. Mr. Morris moved to approve the minutes as presented. Ms. Watson seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 11/7/23 Special Meeting. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 10/31/23 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 10/31/23 Financial Statement was passed out. Ms. Carlson moved to accept the report as presented. Ms. Watson seconded and the motion passed unanimously.

- Voucher Approval: Vouchers were presented in the amount of \$26,677.12 in the following amounts:

General Funds:	\$23,830.94
Personnel:	\$ 2,846.18

- Ms. Watson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing:
There are 9 accounts past due. The one in most danger has a payment scheduled for tomorrow.
- Maintenance: See Below
- Miscellaneous: None
- Liens: We only one lien and it has been a very long time since it was placed. Commissioners discussed steps that have been taken to attempt to collect the past due account without success. Per Ms. Montgomery, we should just wait until the county forecloses for nonpayment of taxes.

OLD BUSINESS:

20-Year Plan Special Meeting: The minutes from the 11/7/23 Special Meeting regarding public in-put to the plan need to be sent to NWS.

Switch Repair & Variable Frequency Drive: Parts are in, but the work has not been done. Discussion followed about the plans for getting the work done.

**TRAILS END WATER DISTRICT 2
AGENDA
11/14/23 ZOOM MEETING**

CALL TO ORDER

MINUTES

TREASURER'S REPORT

VOUCHER APPROVAL

REPORTS

**BILLING
MAINTENANCE
MISCELLANEOUS
LEINS – Customer Discussion**

OLD BUSINESS

**20-Year Plan Special Meeting – How to write to submit
Switch Repair & Variable Frequency Drive
Budget**

NEW BUSINESS

**Generators – Cummins
ERWOW – Leak – Nov 15
Purchase agreement - Promissory
Transfer of funds**

PUBLIC COMMENTS

GOOD OF THE ORDER

EXECUTIVE SESSION (If necessary)

ADJOURNMENT

TRAILS END WATER DISTRICT FINANCIAL REPORT

October 31, 2023

COUNTY TREASURER ACCOUNTS

<u>General Account</u>				<u>General Investment Account</u>	
Beginning Balance		\$87,512.69		Beginning Balance	\$27,481.80
Credits		\$14,084.81		Credits	\$0.00
Debits		\$18,111.82		Debits	\$0.00
Ending Balance		\$83,485.68		Ending Balance	\$27,481.80
Total General Account Balance:		\$110,967.48			
<u>Water Revenue Account</u>				<u>Water Revenue Investment Account</u>	
Beginning Balance		\$15,795.81		Beginning Balance	\$118,781.64
Credits		\$499.92		Credits	\$0.00
Debits				Debits	\$0.00
Ending Balance		\$16,295.73		Ending Balance	\$118,781.64
Total Revenue Account Balance:		\$135,077.37			
<u>Assessment Revenue Account</u>				<u>Assessment Revenue Investment Account</u>	
Beginning Balance		\$1,001.42		Beginning Balance	\$8,533.18
Credits		\$35.91		Credits	\$0.00
Debits				Debits	\$0.00
Ending Balance		\$1,037.33		Ending Balance	\$8,533.18
Total Assessment Revenue Balance:		\$9,570.51			
<u>Reserve Maintenance Account</u>				<u>Reserve Maintenance Investment Account</u>	
Beginning Balance		\$74,114.56		Beginning Balance	\$26,983.79
Credits		\$2,931.82		Credits	\$0.00
Debits		\$0.00		Debits	\$0.00
Ending Balance		\$77,046.38		Ending Balance	\$26,983.79
Total Maintenance Account Balance:		\$104,030.17			
Total Cash Balance:		\$177,865.12		Total Investments Balance	\$181,780.41
				Total cash & Investments	\$359,645.53

OLYMPIA FEDERAL ACCOUNTS

<u>Main Account</u>				<u>Petty Cash Account</u>	
Beginning Balance		\$5,796.66		Beginning Balance	\$1,155.16
Credits		\$15,986.37		Credits	\$344.90
Debits		\$20,121.13		Debits	\$109.08
Ending Balance		\$1,661.90		Ending Balance	\$1,390.98

TOTAL BALANCE IN ALL ACCOUNTS

\$362,698.41

Last month \$367156.71	\$ (4,458.30)				
General Acct Bal	\$83,485.68				
Voucher Request -	11/14/2023	\$26,677.12		Expenditures	\$23,475.94
				Payroll	\$2,846.18
Total Requests-\$	2	\$26,677.12		Employee expense	\$355.00
					\$26,677.12
Total uncleared checks - \$420.83 (3)					