

TRAILS END WATER DISTRICT #2  
MASON COUNTY, WASHINGTON

RESOLUTION No. 2017-2

A RESOLUTION ESTABLISHING STREET LIGHTING AND ALL  
RELATED FEES AND CHARGES AND AMENDING  
RESOLUTION 2016-2 PARAGRAPH III.

WHEREAS, heretofore the Commissioners of TRAILS END WATER DISTRICT #2 (hereinafter referred to as the "District") have, from time to time, established policies and fixed charges pertaining to the supply of water to customers, street lighting, connection to the District's water system, related fees, and established procedures for enforcement of these charges and fees, and

WHEREAS, it is the purpose of the Commissioners of said District to amend and expand upon their prior pronouncements in these areas and so as to provide, as nearly as may be, a single source or authority for the application thereof; and

WHEREAS, the Board of Commissioners has determined after discussion and consultation that it has now become economically viable to address street lighting within the District, it is now, therefore,

RESOLVED that Resolution 2016-2, Paragraph III be amended in its entirety to read as follows:

III. RESOLVED that in keeping with the statutory authority authorizing the District to perform the function of street lighting and in keeping with any comprehensive plan and modifications thereof, as contained in the District's minutes, the street lighting plan and function and charges therefore shall be carried out in the following manner:

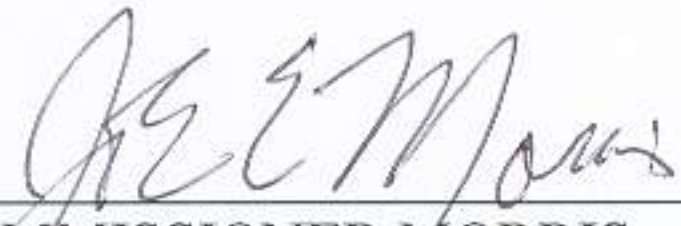
A. The District, to the extent practical and feasible, as determined from time to time, shall perform the function of lighting the public ways and passages of the District so as to provide a generally lighted area of the District in those areas where such lighting will promote the general safety of those traversing the ways and using the public areas of the District. This function shall be carried out by the District contracting an electrical supplier for the supply of lights and brackets, maintenance and supply thereof, said lights and brackets to be installed upon that supplier's existing poles or standards.

B. There shall be charged for this general lighting service a sum as set forth in Addendum A to Resolution 2016-2 as approved by the Board of Commissioners from time to time, such sum to be per billing period for each dwelling or other customer unit served. The said service and charges having a reasonable relationship to the value of the property and benefiting the customers of the District throughout the whole thereof this service is declared to be a service of like nature to the provision of water. Billing for this service shall occur in conjunction with the billing for water service and as a part thereof, and the same shall be due and payable and enforceable and collectible in the same manner and at the same times as the service for water, including but not limited to the establishment of a lien and the foreclosure thereof against the property for which there is established the water service bill. During periods of construction and initial minimum water usage charge, no street light charges shall be assessed.

It is further RESOLVED that this Resolution is adopted pursuant to the authority vested in the Commissioners of the District by Chapter 57.08 and Chapter 57.20.030 of the Revised Code of Washington.

Dated this 14<sup>th</sup> day of March, 2017 at a regularly scheduled meeting of the Trails End Water District #2.

  
\_\_\_\_\_  
COMMISSIONER WATSON

  
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COMMISSIONER MORRIS

  
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COMMISSIONER CARLSON

ADDENDUM A  
First Amendment March 14, 2017

**I. BASIC RATES:**

**A. Basic Rate:** For each dwelling unit the basic charge is \$38.65 per billing cycle.

**Consumption Charge:** In addition to the basic rate, there shall be a tiered system for charges per cubic feet used as follows:

1. \$0.008 is charged per cubic foot (cf) for usage between 600 to 1200 cf.
2. \$0.016 is charged per cubic foot (cf) for usage between 1200 to 1800 cf.
3. \$0.032 is charged per cubic foot (cf) for usage 1800 cf and above.

**B. Basic Rate for Commercial Unit:** There are no commercial unit currently within the boundaries of Trail's End Water District. In the event commercial units come into existence, a rate based on a basic rate, consumption charge, and a meter size charge shall be established.

**C. Excise Tax:** \$0.05029 is charged by the State of Washington on water charges

**D. Trailer Parks and Mobile Homes:**

There are currently no trailer or mobile home parks within the boundaries of Trail's End Water District. In the event either type of facility comes into existence, Trailer parks and mobile home parks may be master-metered, and a rate based on a basic rate, and a consumption charge shall be established for each dwelling unit.

**E. Multiple dwelling units:** Structures containing two (2) or more dwelling units shall be deemed multiple dwelling units. Each building shall be separately metered except by the specific agreement of the District if other methods of metering be established. The rates shall be:

the basic rate of \$38.65 per unit plus the applicable consumption charge as follows:

1. \$0.008 is charged per cubic foot (cf) for usage between 600 to 1200 cf.
2. \$0.016 is charged per cubic foot (cf) for usage between 1200 to 1800 cf.

3. \$0.032 is charged per cubic foot (cf) for usage 1800 cf and above.

Inventory of occupied units shall be required and vacancy shall not affect the number of units for which charges are computed.

F. Recreational Property: Recreational Property shall be defined as a real property parcel with no affixed or permanent dwelling unit. Separately metered Recreational Property shall be charged a flat rate of \$23.19 per billing for consumption of up to 100 cubic feet per billing period.

If consumption for a billing period is in excess of this amount, the customer thereupon shall be disqualified for this flat rate until such time as consumption per billing period shall have again been below the 100 cubic feet per billing period consumption for two consecutive billing periods.

G. Mini Minimum Charge: This charge may only apply to real property with an affixed dwelling unit. If a customer can show at least three consecutive months of usage below 100 cubic feet per billing period, such customer may apply for the "Mini Minimum" rate, which shall be a flat basic rate of \$30.29 per billing period. If consumption for a billing period is in excess of this amount, the customer thereupon shall be disqualified for this flat rate until such time as consumption per billing period shall have again been below 100 cubic feet per billing period consumption for two consecutive billing periods.

## II. DEVELOPER FEES, RATES, AND CHARGES

At this time, the District boundaries have been built out and thus there is no need to develop a fee schedule for developer's extension of the system. If in the future the District annexes area or is otherwise open to development, a system of fees, rates, and charges will be developed to include hydrant deposits, connection charges based on meter size, and development fees for applications and manuals/

## III. CONNECTION CHARGES

**Connection Charges:** At the time of first requesting connection of a property to the District's mains, there shall be paid the following connection charges by the property owners seeking to connect to the district's water supply system:

### A. . **Meter Installation charges based upon meter size--**

<u>Meter Size</u>	<u>Amount</u>
5/8" x 3/4"	\$ 1,285.00
1"	\$ 1,285.00

Any meter size larger than 1 inch shall be charged time and materials and shall be determined at the time of application. The estimate for labor is based on

current wages of assigned employees, and a written estimate will be provided prior to work starting.

Meter Installation: The charges shall apply to each lot or parcel being serviced by Trails End Water District. There shall be a separate meter installed for each lot or parcel.

Irrigation Meter: An irrigation meter is separate and requires a separate meter installation charge and separate capital improvements charge. Installation of an irrigation meter shall not require payment of a Distribution Improvement Charge.

B. **Production and Storage Improvements Charge:** This is often referred to as the "capital improvements" charge. There shall be paid a capital improvements charge to provide for an equitable contribution towards the cost of water production and storage facilities. This charge shall be the amount of:

Per dwelling unit..... \$2,915.00

Per Recreational Property.....\$2,915.00

Multiple Units or Trailer Parks, per unit: ..... None set by the Board

Commercial property per square foot..... None set by the Board

Multi-Use Structures: The production and storage improvements charge for multi-use structures shall be determined on a case by case basis, considering the conditions and circumstances then existing, the charges to be as nearly as may be uniform for circumstances and uses which are similar in nature, provided, however, that any multiple use structure containing dwelling units shall be charged in accordance with commercial charges when such charges are set.

C. **Distribution Improvements (D.I.) Charge:** This is often referred to as the "front footage" or "backlot" charge. The boundaries of the District are currently built out. If such backlot charges become applicable in the future, the Board shall set these charges and their calculation.....None set by the Board

**IV. OUT OF DISTRICT CHARGES FOR SERVICE**

Out of District charges to customers whose service is outside the incorporated boundaries of the District as legally described is subject to setting at time of application, in lieu of charges reflected in this resolution, on a case by case basis, at the discretion of the commissioners

**V. LEAK ADJUSTMENT**

Customers may receive one adjustment every three (3) years up to 50% of the billing amount being contested due to a leak.

**VI. WATER AVAILABILITY LETTERS**

Water Availability Letters:.....\$500.00  
Letters are valid for two (2) years from time of issuance, and will run with the property.

**VII. STREET LIGHTING**

Street Lighting shall be charged at a flat rate per residential unit  
per billing cycle beginning on \_\_\_\_\_ \$2.00

**VIII. OTHER FEES AND CHARGES**

A. Tampering Charges ..... \$200.00

B. Cross Connection charge:  
Re Test of Cross Connection: .....\$40.00  
Reconnection Fee:.....\$40.00

C. Account Change Fee:.....\$20.00  
At the time of connection or at the time of a subsequent change of account responsibility,  
there shall be paid to the District an account change fee. This sum is not refundable.

D. Transfer of Title Fee:.....\$35.00  
At the time there is a change of account responsibility due to a transfer of title, there  
shall be paid to the District a title transfer fee.

E. After Hours Fee:.....\$50.00  
When the connection or provision of water, or the collection of charges or fees, or any  
other activity relating to service to any customer involves District employees after usual  
business hours, an after hours fee may be assessed.

F. Shut off Notices or Door Tags .....\$ 20.00  
On the 16th day of the third month following the period billed, if payment has  
not been received, the District will cut off service. To remind the customer of this  
provision, the District may give a shut-off notice by delivery or conspicuous  
posting. An additional \$20.00 fee shall be due and payable as of the day of the  
posting or delivery.

G. Service Turned Off or On: .....\$25.00  
Per customer request, if the meter is turned off for more than three (3) months.

H. Reconnection Fee:.....\$40.00  
After shut-off water service will not be restored until full payment on the  
account, including all fees and charges, plus an additional \$40.00 to restore  
service.

I. Delinquency: The minimum amount due on any account in order for Trails End  
Water District to issue a delinquency notice is:.....\$30.00

J. Failure to Allow Reading of Meter.....\$2.00 Per day  
If any property owner, tenant, licensee, or other occupant fail to permit District  
personnel upon the property for the purpose of reading a water meter, then in addition  
to the base rate, a fee of \$2.00 per day shall be assessed each month.

J. Abandonment of Service: .....\$100.  
The District shall charge for each meter pulled pursuant to a request for abandonment.

K. Reactivation of Abandoned Service:.....\$300  
Each customer request for reactivation shall be charged a re-drop fee. If the reactivation request is made within three (3) years of the original request to abandon service, then the account when reactivated will be back billed for the basic rate, retroactive to the date of inactivation.

K. Returned Check Fee:.....\$40.00  
If any check is returned for insufficient funds, the customer shall be charged the maximum allowable fee.

- L. Penalty charged on Delinquent Notices (as of August 2016 billing cycle)
- a. Active Account: .....10% of delinquency for the billing period in which the delinquency occurs.
  - b. Inactive Account.....1% monthly charge on the entire balance, to be charged on the entire balance for each successive billing period that the account remains in arrears.

Approved by the Trails End Water District Board of Commissioners on this 14th day of March 2017.

  
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DEB WATSON, Commissioner

  
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JOE MORRIS, Commissioner

  
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SARAH CARLSON, Commissioner