TRAILS END WATER DISTRICT 2 August 9, 2022 ZOOM MEETING 7 PM MINUTES

CALL TO ORDER: The meeting was called to order at 7:10 am. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners

Anne Montgomery, Attorney; Denise Snow, Office Manager

0 members of the public

MINUTES: Ms. Carlson passed out copies of the 7/12/22 meeting minutes. A typing mistaken was noted under Public Comment in the first line, third word. The word "replated" should be "reported." Ms. Watson moved to correct the Scribner's error and approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 7/29/22 Working Session. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the July 31, 2022 Olympia Federal bank statements, Treasurer's Report, the 7/31/22 Financial Statement and Auditor's Report. Ms. Carlson moved to accept the report as presented. Ms. Watson seconded and the motion passed unanimously.

• <u>Voucher Approval</u>: Vouchers were presented for payment in the following amounts:

Payroll

\$4344.46

Supplies and Services

\$6381.75

Total:

\$10,726.21

Ms. Watson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

STAFF REPORTS:

• Billing:

Ms. Snow reported on the billing and account status.

• Maintenance:

Mr. Morris reported that the pumping test is complete and Northwest Water Service has all of the data they need to complete their report and recommendation. The cost for completion is more than originally estimated. Following discussion, Mr. Morris moved to proceed with the project through to completion with an amendment in the price based on the 8/4/22 letter from Northwest Water Resources. Ms. Watson seconded and the motion passed unanimously,

Miscellaneous: None

Liens: No changes

OLD BUSINESS:

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The well status was discussed above.

Shirts – Ms. Watson ordered some sample shirts from a company she was familiar with. We can examine the samples before making a decision on purchasing.

Policies – Ms. Carlson met with Ms. Montgomery and went over some policies. Work will continue and they hope to have some samples available for approval in the October meeting.

Generator – Ms. Watson reported that the generator remains a work in progress

NEW BUSINESS: None

PUBLIC COMMENT: None

GOOD OF THE ORDER:

Lee and Mary Swoboda from Padapple have been going through our website and updating information. Ms. Snow is going to be gone from on vacation. She asked for permission to send the September bills out a few days late. Ms. Carlson moved authorize late billing in October with caveat that the change be noted on the August bills and on the website. Ms. Watson seconded and the motion passed unanimously. Ms. Watson will not be available due to medical issues for the September meeting.

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 7:51.

Deb Watson Date

Commissioner, President

APPROVED:

100 Morris Date

Commissioner, Treasurer

		TRA	ILS END WATER [NCIAL REPORT			
				July 31 2022 ASURER ACCOL	INTS			
General	Account				General Investme	nt Account		
	Beginning Balance		\$58,967.57		Beginning Balance		\$27,481.80	
	Credits		\$16,118.04		Credits		\$0.00	
	Debits		\$6,833.16		Debits		\$0.00	
	Ending Balance		\$68,252.45		Ending Balance		\$27,481.80	
	3			44			+=-,102.00	
		Total Genera	al Account Balance:	\$95,734.25		-		
Vater R	evenue Account				Water Revenue In	vestment Account		
	Beginning Balance	+	\$10,336.93		Beginning Balance		\$118,781.64	
.	Credits		\$93.38		Credits		\$0.00	
	Debits		755.58		Debits		\$0.00	
	Ending Balance		\$10,430.31		Ending Balance		\$118,781.64	
					Ending Balance		3110,701.04	
			e Account Balance:	\$129,211.95		,		
ssessm	ent Revenue Account				Assessment Reven	sment Revenue Investment Account		
	Beginning Balance		\$609.23		Beginning Balance		\$8,533.18	
	Credits		\$6.71		Credits		\$0.00	
	Debits				Debits		\$0.00	
	Ending Balance		\$615.94		Ending Balance		\$8,533.18	
		Total Assessment	ent Revenue Balance:	\$9,149.12			. ,	
			ant nevertue palance:	\$3,149.1 2				
eserve	Maintenance Accou	<u>int</u>			Reserve Maintena	nce Investment Ac	count	
	Beginning Balance		\$33,117.63		Beginning Balance		\$26,983.79	
	Credits		\$2,530.39		Credits		\$0.00	
	Debits				Debits		\$0.00	
	Ending Balance		\$35,648.02		Ending Balance		\$26,983.79	
		Total Maintana	nce Account Balance:	\$62,631.81				
	Total Cash i		\$114,946.72		Total investments Ba	lan as	\$181,780.41	
	rotal cash i	Jaiance.	J114,540.72		Total investments be	nance	\$181,780.41	
			Total cash & In	vestments	\$296,727.13			
		L	OLYMPIA FE	DERAL ACCOUN	<u>ITS</u>			
	Main Account				Datt. Carl			
	iviain Account				Petty Cas	1 Account		
	Beginning Balance		\$2,625.17		Beginning Balance	<u> </u>	\$49.80	
	Credits		\$17,746.50		Credits		\$472.40	
	Debits		\$16,382.05		Debits		\$248.26	
	Ending Balance		\$3,989.62					
			7 - 7		Ending Balance		\$273.94	
							\$273.94	
Last n	month \$287486.74	\$13,503.95	TOTAL BALAN	CE IN ALL ACCO			\$273.94	
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Last n	month \$287486.74	\$13,503.95	TOTAL BALAN	CE IN ALL ACCO			\$2/3.94	
Last n	month \$287486.74	\$13,503.95	TOTAL BALAN	CE IN ALL ACCO			\$273.94	
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TRAILS END WATER DISTRICT 2 AGENDA 8/9/22 ZOOM MEETING

CALL TO ORDER

MINUTES

TREASURER'S REPORT

VOUCHER APPROVAL

REPORTS

BILLING MAINTENANCE MISCELLANEOUS LEINS

OLD BUSINESS

WELL SHIRTS POLICIES GENERATOR

NEW BUSINESS

PUBLIC COMMENTS

GOOD OF THE ORDER

EXECUTIVE SESSION (If necessary)

ADJOURNMENT