

TRAILS END WATER DISTRICT
8/11/20 Meeting
MINUTES

CALL TO ORDER: The meeting, held via Zoom, was called to order at 7:06 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery, Attorney; Denise Snow, Office Manager
No members of the public.

MINUTES: Ms. Carlson passed out copies of the 7/14/20 meeting minutes. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 7/31/20 Working Session. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 7/31/20 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 7/31/20 Financial Statement was passed out. We have transferred \$8992.44 to the treasurer this month. Ms. Watson moved to accept the report as presented. Ms. Carlson seconded and the motion passed unanimously. Mr. Morris reported that there is currently \$858.18 in the Olympia Federal Account.

- Voucher Approval: Vouchers were presented in the amount of \$8984.85. Ms. Watson moved to pay the vouchers as presented. Ms. Carlson seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing:

We just have one account from last month that is behind. There are 10 accounts that are now past due and have been sent notices.

- Maintenance:

Mr. Morris is doing research on a complaint about low water pressure. Top Dog went through the pump house and did some experimentation. It appears there is a check valve that was flowing wide open. That is reducing the pressure on the high side. They need to get some parts but it will be fixed soon.

- Miscellaneous:

and most organizations just the meeting number. Posting the meeting number would be the best practice. Ms. Snow will follow up with that as well.

PUBLIC COMMENT:

None

GOOD OF THE ORDER:

None

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 7:45

Submitted by:

Sarah Carlson 8-11-20
Sarah Carlson Date
Commissioner, Secretary

APPROVED:

Deb Watson Date
Commissioner, President

Joe Morris 9-8-20
Joe Morris Date
Commissioner, Treasurer

**TRAILS END WATER DISTRICT 2
AGENDA
8/11/20 MEETING**

CALL TO ORDER

MINUTES

TREASURER'S REPORT

VOUCHER APPROVAL

REPORTS

**BILLING
MAINTENANCE
MISCELLANEOUS
LEINS**

OLD BUSINESS

**SOURCE FOUR PROGRESS:
GENERATOR:
RAISING WATER LINE:**

NEW BUSINESS

RISK MANAGEMENT POOL VISIT:

PUBLIC COMMENTS

GOOD OF THE ORDER

EXECUTIVE SESSION (If necessary)

ADJOURNMENT

