TRAILS END WATER DISTRICT
7/28/17 Working Session
MINUTES

CALL TO ORDER: The working session came to order at 10:25 am

ATTENDANCE: Joe Morris, Sarah Carlson, Commissioners
Denise Show, Office Manager

DISCUSSION TOPICS:

Mr. Morris reported on the progress of work on the lines.

Commissioners reviewed material and samples of policies and procedures. They discussed some of the potential issues and things that did not apply from these. They will continue work on the policies and procedures. Ms. Carlson will draft a few according to our discussion to be reviewed by the full board at the next meeting.

Lighting discussion was postponed until Ms. Watson could be involved.

Commissioners reviewed the 2017 budget, income and expenditures as of 6/30/17, halfway through the year. There will need to be some adjustments made as some categories are over 50% and others are well below 50%. Commissioners discussed options to present at the 8/8/17 meeting.

Commissioners discussed and set the agenda for the August meeting.

WORK DONE:

Commissioners went through old records and identified things that can be destroyed. They also went through lots of duplicate paperwork and superfluous materials that have been collected over the years.

ADJOURNMENT:

The meeting adjourned at 3:10 pm

Submitted by:

_____
Sarah Carlson Date
Commissioner, Secretary

APPROVED:

_____
Deb Watson Date
Commissioner, President

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Joe Morris Date
Commissioner, Treasurer

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