

**TRAILS END WATER DISTRICT 2**  
**6-14-2022 ZOOM MEETING**  
**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 7:00. A quorum was present.

**ATTENDANCE:** Joe Morris, Sarah Carlson, Commissioners  
Anne Montgomery, Attorney; Denise Snow, Office Manager  
0 members of the public

At the working session, Ms. Watson asked to be excused from tonight's meeting as she will be out of town. Sarah moved to excuse Ms. Watson. Mr. Morris seconded and the motion passed unanimously.

**MINUTES:** Ms. Carlson passed out copies of the 5/10/22 meeting minutes. Mr. Morris moved to approve the minutes as presented. Ms. Carlson seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 5/27/22 Working Session. Mr. Morris moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

**TREASURER/FINANCIAL REPORT:** The board members reviewed the 5/31/22 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 5/31/22 Financial Statement was passed out. Ms. Carlson moved to accept the report as presented. Mr. Morris seconded and the motion passed unanimously.

Ms. Snow provided a growing list of delinquent payments and explained her efforts to collect. She will continue to work on it.

- Voucher Approval: Vouchers were presented in the amount of \$10,547.70 for maintenance and operations and \$4352.44 for payroll.

Ms. Carlson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

- Maintenance: Mr. Morris will do the pumping test in mid-July. Ms. Watson reported at the last working session that she will be working with Nick Howell on 7/18 to try to get the generator going.
- Miscellaneous: None
- Lien We still only have the one lien.

**OLD BUSINESS:**

Ms. Carlson didn't get a chance to do anything on policies and it will be a work in progress.

The annual on-line audit was submitted on time.

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We continue to work on getting employee clothing with our logo.

**NEW BUSINESS:**

Ms. Montgomery found out that on June 1, 2022 the public meeting moratorium was lifted. We can now have in-person meetings. We can still do a hybrid meeting by still providing the Zoom attendance option. Mr. Morris moved to continue with the hybrid meetings including both in-person and Zoom components, and the district will continue to post all meeting information on their website. Ms. Carlson 2<sup>nd</sup> and the motion passed unanimously.

Meter Readers: We may need to hire new meter readers in the next month or so.

**PUBLIC COMMENT:** None

**GOOD OF THE ORDER:** None

**ADJOURNMENT:**

The meeting adjourned at 7:48 pm.

Submitted by:

Sarah Carlson 7-12-22  
Sarah Carlson Date  
Commissioner, Secretary

APPROVED:

Deb Watson 12 July 2022  
Deb Watson Date  
Commissioner, President

Joe Morris 7-12-22  
Joe Morris Date  
Commissioner, Treasurer

**TRAILS END WATER DISTRICT 2  
AGENDA  
6/14/22 ZOOM MEETING**

**CALL TO ORDER**

**MINUTES**

**TREASURER'S REPORT**

**VOUCHER APPROVAL**

**REPORTS**

**BILLING  
MAINTENANCE  
MISCELLANEOUS  
LEINS**

**OLD BUSINESS**

**POLICIES/MINUTES  
2021 ANNUAL ELECTRONIC AUDIT  
DISTRICT LOGO CLOTHING**

**NEW BUSINESS**

**PUBLIC COMMENTS**

**GOOD OF THE ORDER**

**EXECUTIVE SESSION (If necessary)**

**ADJOURNMENT**

**TRAILS END WATER DISTRICT FINANCIAL REPORT**

May 31, 2022

**COUNTY TREASURER ACCOUNTS**

<u>General Account</u>			<u>General Investment Account</u>	
Beginning Balance		\$59,709.13	Beginning Balance	\$27,481.80
Credits		\$12,544.71	Credits	\$0.00
Debits		\$11,513.61	Debits	\$0.00
Ending Balance		\$60,740.23	Ending Balance	\$27,481.80
<b>Total General Account Balance:</b>		<b>\$88,222.03</b>		
<u>Water Revenue Account</u>			<u>Water Revenue Investment Account</u>	
Beginning Balance		\$10,291.92	Beginning Balance	\$118,781.64
Credits		\$37.64	Credits	\$0.00
Debits			Debits	\$0.00
Ending Balance		\$10,269.56	Ending Balance	\$118,781.64
<b>Total Revenue Account Balance:</b>		<b>\$129,051.20</b>		
<u>Assessment Revenue Account</u>			<u>Assessment Revenue Investment Account</u>	
Beginning Balance		\$601.68	Beginning Balance	\$8,533.18
Credits		\$2.71	Credits	\$0.00
Debits			Debits	\$0.00
Ending Balance		\$604.39	Ending Balance	\$8,533.18
<b>Total Assessment Revenue Balance:</b>		<b>\$9,137.57</b>		
<u>Reserve Maintenance Account</u>			<u>Reserve Maintenance Investment Account</u>	
Beginning Balance		\$27,903.85	Beginning Balance	\$26,983.79
Credits		\$2,795.51	Credits	\$0.00
Debits			Debits	\$0.00
Ending Balance		\$30,699.36	Ending Balance	\$26,983.79
<b>Total Maintenance Account Balance:</b>		<b>\$57,683.15</b>		
<b>Total Cash Balance:</b>		<b>\$102,313.54</b>	<b>Total Investments Balance</b>	
			<b>\$181,780.41</b>	
<b>Total cash &amp; investments</b>			<b>\$284,093.95</b>	

**OLYMPIA FEDERAL ACCOUNTS**

<u>Main Account</u>			<u>Petty Cash Account</u>	
Beginning Balance		\$3,712.58	Beginning Balance	\$207.36
Credits		\$12,422.93	Credits	\$292.66
Debits		\$10,134.99	Debits	\$20.14
Ending Balance		\$6,000.52	Ending Balance	\$479.88

**TOTAL BALANCE IN ALL ACCOUNTS**

Last month \$284146.93	\$6,427.42	<b>\$290,574.35</b>
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