

**TRAILS END WATER DISTRICT
3/4/16 Working Session
MINUTES**

CALL TO ORDER: The meeting was called to order at 10:00 am

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners
Anne Montgomery by telephone

0 members of the public.

DISCUSSION TOPICS:

Rate Study:

At a previous meeting, Ms. Montgomery passed out copies of a proposed resolution with addendum for consideration. Commissioners reviewed the proposed resolution and addendum and were given an opportunity to forward their questions and comments to Anne in preparation for today's discussion.

At 2:30 pm a telephone conference was held with Anne Montgomery and all three commissioners present. The documents, comments and questions were all reviewed and discussed. Anne will go through the information agreed upon and re-write the documents. This portion of the meeting was concluded at 3:05 pm.

Office Manager:

We will need to fill the position by the end of March. There was discussion of some solutions and options available to us.

Breaks were taken throughout the day to conduct district business away from the office as was a lunch break.

WORK DONE:

Everything was prepared for the next meeting, bills reviewed, payroll done.

ADJOURNMENT:

The meeting adjourned at 4:00 pm

Submitted by:

Sarah Carlson
Commissioner, Secretary

Date

APPROVED:

Deb Watson Date
Commissioner, President

Joe Morris Date
Commissioner, Treasurer