TRAILS END WATER DISTRICT 2 2/14/23 ZOOM MEETING 7 PM MINUTES

CALL TO ORDER: The meeting was called to order at 7:09 pm. A quorum was present.

ATTENDANCE: Deb Watson, Joe Morris, Sarah Carlson, Commissioners

Anne Montgomery, Attorney; Denise Snow, Office Manager

0 members of the public

MINUTES: Ms. Carlson passed out copies of the 1/10/23 meeting minutes. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 1/29/23 Working Session. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The commissioners reviewed the 1/31/23 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 1/31/23 Financial Statement was passed out. Ms. Carlson moved to accept the report as presented. Ms. Watson seconded and the motion passed unanimously.

• <u>Voucher Approval</u>: Vouchers were presented in the amount of \$11,530.00 as follows:

Payroll \$4435.09 General \$7095.68

Ms. Watson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

STAFF REPORTS:

• Billing:

Ms. Snow reported on billing.

Maintenance:

Mr. Morris reported that he has been getting parts and keeping an eye on the old pump at the boost station. He is hopeful we can install the new pump.

Ms. Watson passed out a quote from Cummins on the generator maintenance. Commissioners reviewed the contract information and discussion followed.

Ms. Carlson moved to authorize Ms. Watson to sign the Cummins Equipment Maintenance Agreement for 5 years from 2023-2027. Mr. Morris seconded and the motion passed unanimously

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Miscellaneous:

We had another customer with an open line and significant water loss. Mr. Morris will keep an eye on the situation.

• Liens: No changes

OLD BUSINESS:

Mail Delivery: The mail has been going well. No more problems

Website: Ms. Snow reported that the potential website manager called to say he cannot do it. Ms. Carlson reported that she can still download essential information such as minutes and resolutions and the meeting notices are still posted. Ms. Montgomery will check with some of her contacts to see if she can get some recommendations.

NEW BUSINESS:

Report on conference: Mr. Morris and Ms. Watson attended. They reported on the sessions and what they learned.

PUBLIC COMMENT: None

GOOD OF THE ORDER: None

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 7:50 pm.

Submitted by:

Sarah Carlson Date

Commissioner, Secretary

APPROVED:

Deb Watson Date

Commissioner, President

Joe Morris Date

Commissioner, Treasurer

	TRA	ILS END WATER D		NCIAL REPORT		
			ASURER ACCOU	NTS		
eneral Account				General Investmen	at Account	_
						
Beginning Balance		\$66,672.58		Beginning Balance	\$27,481.	
Credits		\$9,580.62		Credits	\$0.0	
Debits		\$11,530.77		<u>Debits</u>	\$0.0	
Ending Balance		\$64,722.43		Ending Balance	\$27,481.	30
	Total Genera	l Account Balance:	\$92,204.23			
Vater Revenue Account				Water Revenue Inv	estment Account	+-
Beginning Balance		\$12,071.50		Beginning Balance	\$118,781.	54
Credits		\$421.42		Credits	\$0.0	
Debits				Debits	\$0.0	
Ending Balance	_	\$12,492.92		Ending Balance	\$118,781.6	
- 	Total Revenu	e Account Balance:	\$131,274.56			_
ssessment Revenue Account				Assessment Revenue Investment Account		
Designing Polys		\$733.85		Beginning Balance	\$8,533	18
Beginning Balance Credits		\$733.85		Credits	\$8,533	
Debits	·	. 550,28		Debits	\$0.0	
Ending Balance		\$764.13		Ending Balance	\$8,533.:	
Elicing Palatice		3/04.15		CHANG Dalaille	70,000.	
-	Total Assessme	nt Revenue Balance:	\$9,297.31			
eserve Maintenance Accou	<u>mt</u>	<u></u>		Reserve Maintena	nce Investment Account	 -
Beginning Balance		\$50,916.81		Beginning Balance	\$26,983.1	79
Credits		\$2,115.36	-	Credits	\$0.0	_
Debits		\$0.00		Debits	\$0.0	
Ending Balance	_	\$53,032.17		Ending Balance	\$26,983.	
Ending status						
		nce Account Balance:	\$80,015.96			
Total Cash I	Balance:	\$131,011.65		Total Investments Ba	lance \$181,780.4	11
		Total cash & In	umetmante	\$312,792.06		
		Total cash & II	ivesuitents	7312,732.00		
		<u>OLYMPIA F</u>	EDERAL ACCOUN	VTS.		
Main Account		<u> </u>		Petty Cas	h Account	+
Beginning Balance		\$4,079.15		Beginning Balance	\$500.0	
Credits		\$13,022.42		Credits	\$1,354.	
Debits		\$11,502.75		Debits	\$389.	
Ending Balance		\$5,598.82		Ending Balance	\$1,464.	51
		TOTAL BALAN	ICE IN ALL ACCO	UNTS		+-
		\$3	19,855.49			
ast month \$316754.32	\$ 3,101.17					
	\$64,722.43				-	
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General Acct Bal Voucher Request -	3/14/2023	\$10,848.67				
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Voucher Request -	3/14/2023	\$10,848.67				
Voucher Request -	3/14/2023		15.36 (3)			
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TRAILS END WATER DISTRICT 2 AGENDA 2/14/23 ZOOM MEETING

CALL TO ORDER

MINUTES

TREASURER'S REPORT

VOUCHER APPROVAL

REPORTS

BILLING

MAINTENANCE

Pump for Boost Station

Generator

Well

MISCELLANEOUS

LEINS

OLD BUSINESS

MAIL DELIVERY WEBSITE

NEW BUSINESS

REPORT ON CONFERENCE ATTENDANCE

PUBLIC COMMENTS

GOOD OF THE ORDER

EXECUTIVE SESSION - PERSONNEL ISSUES Yell Conne

ADJOURNMENT