

**TRAILS END WATER DISTRICT  
10/12/18 Emergency Special Meeting  
MINUTES**

**CALL TO ORDER:** The meeting was called to order at 12:00 pm. A quorum was present.

**ATTENDANCE:** Joe Morris, Sarah Carlson, Commissioners

The purpose of this emergency special meeting is to correct and re-sign the vouchers that were presented at the 10/9/18 meeting. Ms. Carlson explained that when Ms. Snow prepared the vouchers for the meeting, she did not have the information and amounts for the quarterly taxes for payroll, Labor and Industries and unemployment. Ms. Carlson added those figures to the vouchers, but the corrected page did not get to the commissioners for the meeting. When Ms. Carlson arrived and pointed out the error, a motion was made to correct the total amount of the vouchers. However, when Ms. Carlson took the vouchers to the County Auditor’s Office, she learned that there was an adding mistake. The Auditor’s Office refused to accept the vouchers. Auditor staff requested that the Commissioners correct the documents and have them re-approved and signed at a special meeting.

Mr. Morris moved to approve vouchers in the amount of \$8028.02. Ms. Carlson, seconded and the motion passed unanimously.

The meeting adjourned at 12:15 pm.

Submitted by:

---

Sarah Carlson Commissioner, Secretary	Date
--	------

APPROVED:

---

Deb Watson Commissioner, President	Date
---------------------------------------	------

---

Joe Morris Commissioner, Treasurer	Date
---------------------------------------	------