

TRAILS END WATER DISTRICT
3/14/17 Meeting
MINUTES

CALL TO ORDER: The meeting was called to order at 7:10PM. A quorum was present.

ATTENDANCE: Deb Watson and Sarah Carlson, Commissioners
Anne Montgomery, Attorney, Denise Snow, Office Manager
2 members of the public.

MINUTES: Ms. Carlson passed out copies of the 2/14/17 meeting minutes. Although a quorum was present, Ms. Watson was not at the last meeting, so a quorum to approve the minutes did not exist. The matter was tabled until the next meeting. Ms. Carlson passed out copies of the 3/10/17 Working Session Minutes indicating that no commissioners were available.

Mr. Morris was out of town and not able to return in time for the meeting. Ms. Watson moved to excuse Mr. Morris from tonight's meeting. Ms. Carlson seconded and the motion passed unanimously.

TREASURER/FINANCIAL REPORT: The board members reviewed the 2/28/17 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 2/28/17 Financial Statement was passed out. Ms. Watson moved to accept the report as presented. Ms. Carlson seconded and the motion passed unanimously. Ms. Carlson reported that there is roughly \$20,000 in the Olympia Federal Account at this time.

- Bank Transfer: Ms. Carlson moved to transfer \$17,003.14 from Olympia Federal to the Treasurer's Office. Ms. Watson seconded and the motion passed unanimously.
- Voucher Approval: Vouchers were presented in the amount of \$6464.48. Ms. Carlson reported that Mr. Morris was unable to obtain the billy goat as presented at the last meeting. He was able to get a better one at a good price and made the purchase. It was \$543.80 more than authorized. Following discussion, Ms. Watson moved to allow the additional payment of \$543.80 above the \$1000 already approved on 2/14/17. Ms. Carlson seconded and the motion passed unanimously. Ms. Watson moved to pay the vouchers as presented. Ms. Carlson seconded and the motion passed unanimously.

STAFF REPORTS:

- Billing:

Ms. Snow reported that billing is going well. She, Nexbill and RVS are nearly ready to go live with the credit card system. We should be able to accept them at the next billing.
- Maintenance:

With the acquisition of the brush cutter, Mr. Morris and Mr. Boisseau have begun work clearing the right-of-way down West Drive.

- Miscellaneous:

None

- Liens:

No new liens to report. Ms. Snow reported that one of the four liens filed was paid and released.

OLD BUSINESS:

Billy Goat: This issue was discussed and address under Vouchers and Maintenance above.

Lighting: Ms. Montgomery presented Resolution 2017-2 and an amendment to Addendum A of Rates and Charges to include a street lighting charge. Calculations show that at this time the estimated cost to rate payers would be \$2.00 per month. Discussion followed. Ms. Watson moved to accept Resolution 2017-2 establishing rates and charges. Ms. Carlson seconded and the motion passed unanimously. Ms. Watson moved to amend Addendum A, Rates and Charges, to include the street lighting charge. Ms. Carlson seconded and the motion passed unanimously.

NEW BUSINESS:

None

PUBLIC COMMENT:

The board responded to a couple of questions from the public. There was discussion on what the investments were. Ms. Carlson agreed to gather further information from the Mason County Treasurer on investing, rates, etc.

GOOD OF THE ORDER:

None

ADJOURNMENT:

Ms. Watson moved to adjourn the meeting at 8:00 pm

