

**TRAILS END WATER DISTRICT**  
**10/10/17 Meeting**  
**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 7:02 pm. A quorum was present.

**ATTENDANCE:** Deb Watson, Joe Morris, Sarah Carlson, Commissioners  
Anne Montgomery, Attorney; Denise Snow, Office Manager  
2 members of the public.

**MINUTES:** Ms. Carlson passed out copies of the 9/12/17 meeting minutes. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously. Ms. Carlson passed out copies of the 9/22/17 Working Session. Ms. Watson moved to approve the minutes as presented. Mr. Morris seconded and the motion passed unanimously.

**TREASURER/FINANCIAL REPORT:** The board members reviewed the 9/30/17 Olympia Federal bank statements, Treasurer's Report and Auditor's Report. They were in order and consistent. A copy of the 9/30/17 Financial Statement was passed out. Ms. Carlson moved to accept the report as presented. Mr. Morris seconded and the motion passed unanimously. Mr. Morris reported that there is currently \$8368.07 in the Olympia Federal Account.

- Bank Transfer: Mr. Morris moved to transfer \$7010.10 from Olympia Federal to the Treasurer's Office. Ms. Carlson seconded and the motion passed unanimously.
- Voucher Approval: Vouchers were presented in the amount of \$4393.21. Ms. Watson moved to pay the vouchers as presented. Mr. Morris seconded and the motion passed unanimously.

**STAFF REPORTS:**

- Billing:  

We hung four door tags last month for delinquent accounts and have received responses from all. Payments are coming in very regularly now.
- Maintenance:  

Mr. Morris reported that we are shifting into winter mode. Most of the work on the lines has been completed. He will be chipping and shredding the brush cleaned out on the easement and there is about 520 feet left to clear.
- Miscellaneous:  

Mr. Morris will be putting finishing touches on source 4. There was an attempt to break into the tank enclosure through a side gate. The burglars used a hammer or similar tool to gain entrance. Fortunately they were not able to actually get in.
- Liens: No new liens to report.

**OLD BUSINESS:**

